



Sage Road, Tilehurst, Reading, Berkshire RG31 6SW

Mrs J Headland, B Ed [Hons], NPQH **Headteacher**

Dear Parent/Carer,

RE Media Release

There are occasions, during the school year, when pupils are photographed and/or video recorded when they are participating in a school activity. Sometimes these images are used on our school website or by outside agencies and local newspapers to support articles that they are writing about the school.

Obviously when supplying images we are careful to ensure that they are of good quality and sensitive to the individual needs of the pupils concerned. However before we use these images it is necessary to ensure that we have parental permission.

I would be grateful if you would complete the tear-off slip below and return it to school in order that we have the necessary permission available at all times.

Yours sincerely

Mrs J Headland
HEADTEACHER



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Media Release – Permission

I/we the parent/s of agree that my/our child can be photographed/video recorded at school and understand that occasionally these images might be on our website or made available to outside agencies.

Signed: Date:

Mr B Mills, B Ed [Hons], NPQH
Deputy Headteacher

Mrs S Attra, B Ed, NPQH
Deputy Headteacher

Mrs C Bernie, M Ed, BA [Hons]
Assistant Headteacher

